

## **Chapter Presidents' Council Terms of Reference**

The Chapter Presidents' Council (CPC) will consist of the presidents of all AFP Chapters, including Collegiate Chapters (Collegiate Chapters will participate as *ex officio*, nonvoting members), as well as the Chair and the President/CEO of AFP. Members of the association executive committee would be asked to participate in meetings of the council so as to encourage an informed and collaborative exchange.

The council will provide chapters with a means of networking among chapter presidents. In addition, the council will:

- serve as a forum for feedback, issues identification and dialogue for chapters;
- provide chapter leaders with the opportunity for dialogue about critical issues impacting members and chapters (such issues could include changes to the AFP Code of Ethics, diversity and inclusiveness, member categories, dues, association bylaws and other issues that arise);
- inform the work of association committees, divisions, and the board;
- act as a sounding board for new products and services;
- consider issues impacting chapters of similar size, geography, etc.;
- advise on programming for the Leadership Academy; and
- encourage chapter leaders to participate on, and discuss issues addressed by, association committees, task forces, and councils.

The council will meet once or twice a year depending upon needs and resources. One of the meetings will occur during the Leadership Academy; the other meeting could be scheduled during the International Conference. The AFP Chair will serve as the convenor of CPC meetings, while the council-based board member (see below) will serve as chair and will preside over meetings of the council.

The Chapter Presidents' Council's primary duty is to elect the district members of the Committee on Directorship (COD).

In addition, the council will annually nominate a member of the council to serve as an at-large member of the association board of directors. This individual will also serve as the chair of the CPC. The council-based board member will be subject to the same service terms as all other directors except that the term for this director will be one year, nonrenewable (the council-based board member would be eligible for additional regular board service with one year charged against service as an at-large director). The council-based board member will act as a liaison between the council and the AFP Board and will provide semi-annual reports from/to the board from/to the council.